

Minutes of Regular Town Board Meeting of the Township of Spring Green

Proceedings of the Town of Spring Green Regular Board Meeting, held at 7:00 pm on Thursday, May 7, 2020 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin:

- 1. Call to Order:** Kevin Lins, Town Chairperson called the meeting to order at 7:00 p.m.
- 2. Legal Posting:** Kevin Lins certified compliance with the open meetings law.
- 3. Roll Call:** Members present were Chairperson, Kevin Lins; Supervisor, Dave Radel; Supervisor, Carla Carmody; Treasurer, Karen Shelton; Clerk, Vicki Terpstra; Patrolman, Andrew Shimniok; and Plan Commission Chair, Fred Iausly. Also present were Brian Frank, Randy Carver, Tim and Brenda Mathews.
- 4. Adopt Agenda:** Radel made a motion to adopt the agenda. Carmody seconded. Motion carried.
- 5. Approval of the Minutes from the March 28th, 2020 Special Town Board meeting and the April 2nd Regular Town Board Meeting:**
Carmody made a motion to approve the minutes. Radel seconded. Motion carried.
- 6. Clerk's Report:** Terpstra presented the Clerk's report.
- 7. Treasurer's Report:** Shelton presented the Treasurer's report. Radel made a motion to publish the Treasurer's report as presented. Carmody seconded. Motion carried.
- 8. Approve Monthly Bills/Invoices for Payment:** Terpstra presented the monthly bills/invoices for payment. Carmody made a motion to approve the monthly bills/invoices for payment. Radel seconded. Motion carried.
- 9. Chairperson and Supervisor Reports:** Lins presented the Chairman's report. Radel and Carmody presented the Supervisor's reports.
- 10. Reports: (For discussion and/or action by the Town Board) :**
 - a. Patrol officer** –Shimniok presented the Patrolman's report.
 - b. Building Inspector** – Terpstra read entries from the building inspection report.
 - c. Emergency Planning** – No meeting.
 - d. Plan Commission** – Fred Iausly presented the Plan Commission report.
 - e. Extraterritorial Zoning Committee** – No meeting.
 - f. Fire District** – No meeting.
- 11. Agenda Items for discussion and/or action by the Town Board (Limited Public Comment may be allowed):**
 - a. Discussion/possible action on a presentation by Brian Frank for a one lot CSM on his property at E5340A CTH WC as part of a Planned Rural Development that is in the approval process with Sauk County:**
Brian Frank was present to answer questions. No questions from the Board members. Radel made a motion to approve a one lot CSM on Brian Frank's property at E5340A CTH WC as part of a Planned Rural Development that is in the approval process with Sauk County. Carmody seconded the motion. Motion carried.
 - b. Discussion/possible action on a presentation by Jeff Foster for a three lot CSM on his property at E5270 CTH WC, as part of a Planned Rural Development that was approved in 2019:**
Jeff Foster was not present. Iausly reviewed the Plan Commission recommendation to approve the CSM. Lins stated that he sent the maintenance agreement to the Town's attorney for review. The attorney recommended approving it with suggested changes. Carmody made a motion to approve a three lot CSM on Jeff Foster's property at E5270 CTH WC, as part of a Planned Rural Development that was approved in 2019 with the condition that it is revised and approved by the Town attorney. . Radel seconded the motion. Motion carried.

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- c. **Discussion/possible action on a presentation by Randy Carver for a Conditional Use Permit (CUP) for multi-family residential use to allow a former mother-in-law suite to be use as a rental on his property at S12683 Big Hollow Road:**

Randy Carver was present and explained the reason for the request. Lins stated that the Plan Commission approved the CUP. lausly added that the request is to accommodate a short-term rental of the accessory dwelling unit on the property. The Plan Commission added two conditions to their recommendation for approval: the property is to remain owner occupied and the CUP is to be renewed on a 5-year basis. Radel made a motion to approve a Conditional Use Permit (CUP) for multi-family residential use to allow a former mother-in-law suite to be use as a rental on his property at S12683 Big Hollow Road with the two conditions recommended by the Plan Commission. Carmody seconded the motion. Motion carried.

- d. **Discussion/possible action on a presentation by Tim and Brenda Mathews for a CSM on their property at S11798 CTH G:**

Tim and Brenda Mathews were present and explained the reason for the request was to build 26x40 pole structure. lausly added some clarification to the request and stated that the Plan Commission recommended approval. Carmody made a motion to approve the a CSM on the Mathews' property at S11798 CTH G. Radel seconded the motion. Motion carried.

- e. **Discussion/possible action on appointments for the Plan Commission Committee:**

Lins made a motion to appoint Fred lausly and Nate Robson. lausly pointed out that two separate motions were needed: one to appoint the Chair and the other to appoint the other member(s). Carmody made a motion to appoint Fred lausly as Chair for the Plan Commission Committee for a 2-year term ending April 30, 2022. Radel seconded the motion. Motion carried. Carmody made a motion to appoint Nate Robson as Plan Commission Committee remember for the 2-year term ending April 30, 2022. Lins seconded the motion. Motion carried.

- f. **Discussion/possible action on appointment for the Joint Extraterritorial Zoning Committee:**

Carmody made a motion to appoint Jason Faltiesek to the Joint Extraterritorial Zoning Committee for a two-year term ending April 30, 2022. Radel seconded. Motion carried.

- g. **Discussion/possible action on the verbiage of the cemetery cleanup notice for the Home News and approval to update the signs at the cemetery:**

Radel made a motion to change the verbiage on the ad to read as discussed and publish on May 13 and May 20 in the Home News. Carmody seconded. Motion carried.

- h. **Discussion/possible action on renting a stump grinder for the cemetery:**

Shimniok stated the price for renting a stump grinder is about \$250 per day. Radel made a motion rent the stump grinder for the cemetery for up to two (2) days maximum. Carmody seconded. Motion carried.

- i. **Discussion/possible action on swapping labor with the Town of Franklin and renting out the chipper:**

Lins provided history on the relationship with the Town of Franklin. Carmody made a motion to move forward with swapping labor with the Town of Franklin at the rate of \$25.50 per hour, and renting of the chipper at \$35 per hour to the Town of Franklin with the condition that Patrolman Shimniok is present during use of the chipper. Radel seconded the motion. Motion carried.

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j. Discussion/possible action on repairs to Jones Road:

There was discussion about repairing a sinkhole on Jones Road and raising Davies Road, and possibly adding a culvert. Radel and Shimniok suggested getting recommendations from Scott Construction and revisit the topic. Lins said no motion would be needed. Carmody agreed.

k. Discussion/possible action on setting a date for the Board of Review:

The Town of Spring Green Board of Review will convene on June 4th at 6:45 p.m. and will adjourn and reconvene on June 30th from 6-8 p.m. Open Book is scheduled for June 23rd and the phone number for the assessor will be posted so residents can make an appointment to meet face-to-face. Lins stated that neither the Open Book nor Board of Review can be held via teleconference.

12. Comment from the Public (Be advised that there may be limited discussion on the information received, however, no action will be taken under public comment):

Treasurer Shelton commented that Reedsburg Utility Lightspeed won't be hooking up customers for a couple of months due to a backorder of materials. Carmody asked if there was an update on finishing Mercer Road. Lins said there was a change order that lowered the project by \$23,000 and the initial quote was \$138,000. The portion of the project to raise the road is expected to be completed by June 30th. Lins mentioned that the Prairie Sanitation District (PSD) quarterly meeting was not scheduled for this evening because it was not posted on time. Shelton recommended postponing the PSD quarterly meeting until prior to the Town Board meeting on June 4th, 2020. Lins asked if future quarterly meetings would be pushed out a month moving forward, and Shelton stated that future quarterly meetings would be on track with the original schedule.

13. Adjourn: Radel made a motion to adjourn. Carmody seconded. Motion carried. Meeting adjourned at 8:29 p.m.

Vicki Terpstra - Clerk